

# Subject Matter Expert? We Need Your Help



Please join the Arizona State Registrar of Contractors for the  
**Examination Review Workshop**



At our new Phoenix facility: 3838 N Central, Phoenix, Arizona

[www.azroc.gov](http://www.azroc.gov)

## You're Invited

The Workshop is scheduled for **February 13 - 14, 2008, from 8:00 AM-5:00 PM** each day. This is an important part of the licence application process and *your ability to provide input is critical.*





## We Need Your Expertise

While Prometric's in-house subject matter experts have developed examination items, we need to rely on your in-state subject matter expertise and knowledge to ensure that items are current and relevant to Arizona industry practices.

We value your participation and hope that you will volunteer to participate in this important exercise.

## What to Expect

Participating members will be organized into subcommittees according to their expertise. Each committee typically consists of four to six members who complete the following tasks:

-  Review drafts of the content outlines and identify errors or omissions
-  Review exam questions for clarity, reading level and inclusion of all information needed to respond to the item
-  Provide comments and suggestions for improvement
-  Confirm that the terminology used and concepts tested are relevant and familiar to all practitioners in the jurisdiction.

## Thank You for Your Time

In exchange for your time, breakfast, lunch and refreshments will be provided. Parking and lodging for those coming from out of town will be provided at no cost to you.

Subject matter experts experienced in one or more of the following license classifications are needed for these dates and times:



### February 13, 2008, 8:00 AM - 5:00 PM **Mechanical & Plumbing**

Boiler, Pipefitting, HVAC, AC, Solar and/or  
8:00AM-3:00PM Refrigeration

8:00AM-1:00PM Fuel and/or Gas

8:00AM-5:00PM Commercial, Residential, Solar and/or Gas

8:00AM-1:00PM Utilities, Irrigation, and/or Back Flow



### February 14, 2008, 8:00 AM - 5:00 PM **Electrical & Building** Residential & Commercial

Carpentry, Engineering, Masonry & Concrete,  
Floor Covering & Tile, Painting & Wall Covering,  
Blasting, Steel/ Aluminum Porches & Patio  
8:00AM-1:00PM Enclosures, Pool Contractors & Installers

8:00AM-5:00PM Electricians

8:00AM-1:00PM Elevator

8:00AM-1:00PM Low Voltage

8:00AM-1:00PM Transmission Lines

## Participate

If you would like to participate in the **Examination Review Workshop**, please phone or email your interest and area(s) of expertise to:

**John Ratcliff**  
**(602) 542-1525**  
[john.ratcliff@azroc.gov](mailto:john.ratcliff@azroc.gov)

If you are unable to attend, please suggest someone to serve in your place.

**Please note that individuals involved in pre-licensing training are not eligible to participate.**

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